



CAAC Event Management Policies & Procedures

Tennis (Boys & Girls)

Game Sheet

(February 2022)

Start Times:

- Red & White Division
 - All Varsity & JV Division matches will begin at 4:00 p.m., played at opposite sites
 - If played at the same site, JV will start after the Varsity
- Blue Division
 - All Varsity & JV Division matches will begin at 4:30 p.m., played at opposite sites
 - If played at the same site, JV will start after the Varsity

Pre-Game Warm-up:

- Courts will be available at least 30 minutes prior to the start of the match
- The visiting team should have a minimum of 20 minutes of on-court warm up time
- Teams and coaches will meet on the court 5 minutes prior to start time to review ground rules and meet opponent

Game Format:

- Host school determines order of matches
- Full third set will be played if the first two sets are split (varsity only)
- If JV match is being played at same site following Varsity match, JV will play an 8-game pro set
- If JV match is being played at opposite site of varsity, or on a different day, the same format as varsity matches will be followed
- The 12-point tiebreaker will be in effect for all dual meets and the Division Championship



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Sport Policy & Procedure

General Procedures:

- When a host school conducts a special activity that will interrupt pregame or the match, they shall be required to notify the visiting AD and/or coach no later than upon arrival
- No artificial noisemakers will be allowed
- Spectators will be prohibited from forming pep lines or tunnels on the field
- **Playing Rules**
 - All MHSAA and National Federation rules will be followed
- **Make-Up Dates**
 - Postponed games will be made up on the next available date as determined by participating school ADs & coaches with every attempt made to make up prior to the league seeding meeting
 - Division games will take precedence over non-division games
 - For seeding purposes, only regular season matches that are not made up before the Division Tournament shall be recorded as a loss for both teams and a loss for those individuals with incomplete matches
- **Media**
 - Bona fide media shall be provided access to the facility and press areas
 - Photography restrictions will be established by the host school consistent with similar outdoor events
- **Results**
 - Host school will report results to local media and/or post on social media
- **Host School Expectations**
 - Two game balls for each match and two additional balls for third sets
 - Water and ice for both teams
 - Restroom facilities for the visiting team
 - Certified athletic trainer or doctor (if possible)
 - Host school trainers will tape the visiting team (if asked), and as a courtesy, the visiting team should bring taping supplies
- **Weather Policies & Suspensions**
 - Host school management will determine if a match is to begin if court conditions are affected by weather
 - If a match is to be cancelled in advance due to poor court conditions the visiting team shall be notified prior to 2:00 p.m.
 - Once a match begins, the decision to suspend lies with host school management or coach; resumption of play will be determined by host school management or coach
 - If play cannot continue after suspension, the match will resume from point of suspension

Division Championship Determination

- **Regular Season**
 - Will count as one-half toward the overall championship
 - A win is worth 2 points in the standings, a tie 1 point, and a loss 0 points
 - Regular season champion will get the same number of points as there are teams in the division
 - Points will be awarded to other teams in descending order of finish
- **Division Tournament**
 - Will count as one-half of the overall championship
 - Division Tournament champion will get the same number of points as there are teams in the division
 - Points will be awarded to the other teams in descending order of finish
 - Tournament will be played as an eight-team compass draw tournament
 - Any byes will go to higher seeded individuals
- **Overall Champion**
 - Regular Season points will be added to Division Tournament points to determine overall finish
 - The team with the highest point total will be declared the champion (if 2 or more teams earn the same final number of points, they will be named co-champions)

All-Conference Selection Format

- Each division or combination division will select All-Conference Teams for CAAC recognized sports
- Players will be selected to the CAAC Divisional All-Conference Team
- There will not be a designation of first team or second team
- The athletic director/manager of the Division tournament will provide coaches with medals and the school honoring the student will provide a completed certificate using the supply of certificates annually provided by the CAAC Commissioner, for the athletes placed on the All-Conference Team
- Each school will properly complete certificates for their school and distribute them to the proper student(s)
- The CAAC Commissioner will release All-Conference results to the media when CAAC teams are no longer competing in MHSAA tournaments

All-Conference Awards Determination

- All-Conference: Top 3 in each flight
 - 1st place – gold medal and certificate
 - 2nd place – silver medal and certificate
 - 3rd place – bronze medal and certificate
- Honorable Mention: 4th place in each flight
 - Certificate

Academic All-Conference Award Criteria

- Award will be presented at the end of each season
- Athlete must have a 3.5 cumulative grade point average
- Athlete must have been awarded a Varsity Letter

MHSAA Handbook Regulations

- A student who, after practicing with (including tryouts) or participating in an interscholastic scrimmage or contest as a member of a high school athletic team, participates in any athletic competition not sponsored by his or her school in the same sport during the same season, shall become ineligible for a minimum of the next three (3) days of competition and maximum of the remainder of that sport season in that school year
 - Tennis shall apply the limited team membership rule to all students in that season commencing with the first day of allowed competition for any student under MHSAA regulations, regardless of when the team or student begins competition or the player joins the team (p. 55)
- During the high school season in tennis, a member of the school team in that sport may participate in a maximum of two non-school contests in that sport while not representing his or her school; an event held on not more than three consecutive calendar days is considered a single event
 - Tournaments entered under the above provision shall not affect the number of games, contests, or days of competition specified for each school team and individual (p. 55)
- A student shall participate in no more than three matches per day, singles or doubles, except that in a league championship meet involving more than eight schools, a player may play a fourth match if the player has not played in more than six sets in the first three rounds and the fourth match would complete the tournament (p. 68)
- A student or team shall participate in no more than four interscholastic scrimmages and in no more than 16 days of competition, exclusive of the MHSAA tournament (p. 68)
- A student shall not play for two or more teams on any level (varsity or sub-varsity, scrimmage or contest) in the same sport on the same day, regardless of the sport; participation in any part of a contest or interscholastic scrimmage constitutes competition in a game or scrimmage under the provisions of this Section (p. 69)
- Schools may use no-ad scoring, play pro sets, or short sets or shorten the rest period between the second and third set (p. 117)
- Rest Periods (p. 117):
 - The continuous play rule has been modified; breaks occur at each odd game (including the first game) and a set break of a maximum of two minutes is allowed
 - The rest period between second and third set is a maximum of five minutes; coaching is allowed during every change over, set break and five-minute break between the second and third sets
- Regular-Season Results Reporting (p. 117):
 - Schools must enter all regular-season match data online via tennisreporting.com on a timely basis; tennisreporting.com and more specifically the "Player Season Reports" (PSR) generated by tennisreporting.com will be used by tournament administration to seed the Regional and Final tournaments
- Uniforms (p. 117):
 - The minimum uniform requirement is an unaltered shirt with sleeves, preferably in school colors or with school identification
 - Exception: females may wear a sleeveless dress/shirt, including a racer-back top
 - All uniforms must be approved by the school
 - Team shorts/skirts are required and shall be the same color
 - Penalty: Match will not start unless the individual/team has uniform on; point penalty system for lateness will be used