



**CAPITAL AREA ACTIVITIES CONFERENCE
ATHLETIC DIRECTOR-MEETING MINUTES**

August 12, 2026

The meeting was called to order at 9:40 AM

The CAAC welcomed new Athletic Administrators to the group, Jason Haid (Portland), Brock Shaw (Ionia), Haley Diringer (Holt). Keith Cravotta and Dan Pham will be handling the duties at Lansing Eastern until a new Athletic Director is identified in the wake of Mona Mendez's departure.

Please complete the "OZ Spreadsheet" that is on the shared drive that includes team information and contact information for all CAAC schools. Remove the highlight so we know when it is completed.

Tom sent the officials pay schedule to all AD's. It is the final year of this agreement. The Officials and Assigners Committee needs to meet and develop a plan moving forward.

League Dues for 2026-2027 are \$3,650, please process as soon as possible.

Randy Allen submitted a financial update and proposed operation budget for 2026-2027. Due to rising costs the CAAC is not in as strong of financial position as in years past. The dues increase approved in the spring will help moving forward. Motion to approve financial report and operating budget was approved 21-0.

Tom requested changes to the website that would create a link to each school page that is on the MHSAA site. The MHSAA page includes more scores and division standings, more of what people are seeking.

League passes will be delayed due to files from the sponsor that are not able to be reproduced with quality. Tom will get passes to schools as soon as possible. In the meantime use pass lists.

CAAC Shared drive-Many items are on the shared drive that AD's and administrative assistants will need to access on a continual basis. Should rosters be included? What is the format?

The CAAC will schedule an administrative assistants meeting in September. More information to follow.

CAAC Scheduling meetings have been scheduled, they are:

October 14th, 9:30 AM - Spring Schedules

January 20th, 9:30 AM - Fall Schedules

April 21st, 9:30 AM-Winter Schedules

All scheduling meetings at Haslett High School - Viking Room

Boys Soccer Seeding Meeting will be Wednesday, September 30th at Buddlies Pub and Grill, 3048 E. Lake Lansing Rd in East Lansing. The meeting will begin at 7:30 PM.

Each Division is asked to appoint 2-3 AD's to CAAC Standing Committees. They are;

-Officials/Assigners

-Competition

-Sportsmanship

MIAAA Update

-Conference March 18-21, Registration Opens August 26

-LTI Classes March 18

Schools that have frosh Football- Grand Ledge, Portland, DeWitt, St. Johns, Mason, East Lansing.

Next Meeting: September 9, 2026 - 9:30 AM - MHSAA Building.