

Policy 5000

ADMINISTRATION OF ATHLETIC CONTESTS

General Administration

Member schools are to provide adequate supervision for all contests.

Member schools are responsible for crowd control.

Adopted league schedules are to serve as contracts in lieu of regular game contracts for division games.

. A team that does not compete in the Conference dual schedule may not compete in a Conference Meet in that sport.

The Capital Area Activities Conference will not accept, review, or act on any protest involving the misinterpretation or misapplication of a rule and/or a misapplication of a penalty by an official in any athletic contest involving member schools on a divisional or inter-divisional basis. However, it is to be understood that the appealing coach maintains the right to appeal the case, as provided by the approved rulebook in that particular sport. Appeals must be registered at the time the dispute arises. The official in charge shall decide the appeal by the format outlined in the official rulebook. The decision of the official will be final and the game or meet results, from said competition, will be final.

. Whenever possible, the home team shall provide comparable dressing, meeting and shower facilities for the visiting team.

The Athletic Commission shall determine game starting times. The Athletic Commission must approve any variance

Policy 5002
ADMISSION PRICES

Subject to Executive Council annual approval, admission prices for Conference meets shall be determined, in advance, by the Athletic Commission.

Conference admission prices are established annually by the Capital Area Activities Conference. Final decisions regarding admissions shall be made by individual Boards of Education. CAAC schools have the option to pre-sell tickets to students at a lower rate for home school contests only. There will be no pre-sales at the gate.

Capital Area Activities Conference passes will be accepted at Conference meets. Ticket prices are \$5.00 Adult/Student and \$3.00/Child Six (6) to Twelve (12) Years of Age.

Adult/Student \$5.00 Tickets	Child \$3.00 Tickets	Child Free Admission	Senior Citizen Free Admission
All Varsity Sports	Child Six (6) to Twelve (12) Years of Age	Child Five (5) Years of Age and Under	Must Show Pass/ All Passes Honored

Admission prices for a school's home event student season pass and adult season pass at home are optional. A school may choose not to charge for selected sports.

Admission prices for a school's home event may exceed the Conference minimum.

Pre-game tickets may be sold by the home and visiting schools.

Policy 5003

CONFERENCE PASSES

Subject to Executive Council annual approval, status of passes accepted for Conference meets shall be determined, in advance, by the Athletic Commission.

Yearly Pass

Each Capital Area Activities Conference school will receive one hundred (125) passes. Passes will be honored at all CAAC school-sponsored events. Pass admit holder and one guest.

Lifetime Pass Criteria

Administrator, principal, athletic director (after 5 years)

Coach (after 10 years)

Athletic directors can submit "special nominations."

Guidelines

Pass admits holder and one guest.

Pass permits scout admission to events of upcoming opponents.

Failure to use passes as intended for designated purposes will result in loss of the issued pass.

Policy 5004

POSTPONEMENT OF CONTESTS

Cancellations are to be made by the athletic director of the affected school. The athletic director shall notify the opposing school by 2:00 p.m., speaking **directly** to the athletic director. If the athletic director is not available, the principal or coach shall be contacted. **Leaving a message is not acceptable.**

If it is necessary to cancel a Divisional Conference contest the following procedures will be used:

The contest will be made up on a mutually acceptable date if one is available.

If a mutually acceptable date is not available, an inter-division contest will be canceled to make room for the Divisional Conference contest.

If a school has more than one contest to make up, the makeup contests shall be scheduled chronologically

Every effort must be made, by both schools, to reschedule a canceled CAAC contest. If necessary a request to a non-league school to cancel a contracted date is in order.

Whenever a contest cannot be made up because of MHSAA rules or contract liabilities, league standings will be determined by division win/loss percentage.

If a school feels an opponent has not made every effort to reschedule a canceled contest, (See Policy 7001)

It is recommended by the Executive Board that games are not be played/are to be cancelled [because of an epidemic as defined by the Michigan Department of Education or a state of national disaster involving large numbers of contestants in either of the contesting schools]. Responsibility for determining the condition of the team in question lies with the high school principal, based upon the recommendation of the team physician/athletic trainer.

If a contest is suspended because of inclement weather MHSAA Policy on page 101-103 of the MHSAA handbook will be followed.

If a team cannot play a league contest because it's school is impacted by strike action, that team shall forfeit the contest to its opponent.

Policy 5005
GAME START TIMES

FALL SPORTS

SPORT	START TIME
Boy's Varsity Football	7:00 PM
Boy's Freshman Football	4:30 PM
Boy's Junior Varsity Football	15 Minutes After Freshman Game or 6:30 PM
Boy's V/JV Soccer (Without Lights)	JV @ 4:00 PM / Varsity @ 5:30 PM
Boy's Freshman Soccer (Without Lights)	5:00 PM
Boy's V/JV Soccer (With Lights)	JV @ 5:00 PM / Varsity @ 6:30 PM
Boy's Freshman Soccer (With Lights)	6:00 PM
Boy's and Girl's Cross Country	4:30 PM
Girls Volleyball Freshman, JV, and Varsity	5:00 PM To Follow after warm-up period
Boys Tennis	4:00 PM
Girl's Golf	As determined by home course.
Girl's Swim on Weeknights	6:00 PM
Girl's Swim on Saturdays	10:00 AM = Diving / 12:00 PM = Swim

WINTER SPORTS

SPORT	START TIME
Basketball Triple Header	4:00 PM
Double Header	6:00 PM
Single Game	As determined by home school.
Boy's Wrestling	5:30 PM
Girl's Gymnastics	6:30 PM
Boy's Ice Hockey	As Assigned by Ice Arenas
Boy's Swim on Weeknights	6:00 PM
Boy's Swim on Saturdays	10:00 AM = Diving / 12:00 PM = Swim
Competitive Cheer	6:30 PM
Boy's and Girl's Bowling	3:30 PM

SPRING SPORTS

SPORT	START TIME
Boy's Baseball	4:00 PM
Girl's Softball	4:00 PM
Boy's and Girl's Track (Field Events)	4:00 PM
Boy's and Girl's Track (Running Events)	4:30 PM
Boy's Golf	As determined by home course.
Girl's Tennis	4:00 PM
Girl's V/JV Soccer (Without Lights)	JV @ 4:00 PM / Varsity @ 5:30 PM
Girl's Freshman Soccer (Without Lights)	5:00 PM
Girl's V/JV Soccer (With Lights)	JV @ 5:00 PM / Varsity @ 6:30 PM
Girl's Freshman Soccer (With Lights)	6:00 PM

Policy 5006 OFFICIALS AND PAY SCALE

An assigner will be hired for boy's football, boy's basketball, girl's basketball, girl's softball, boy's baseball, girl's volleyball, boy's soccer, and girl's soccer by the Capital Area Activities Conference for Conference contests (including Conference meets and matches). The CAAC will utilize the services of the Lansing Wrestling Officials Association.

School personnel may officiate sub-varsity contests as an official, in any sport, provided they are currently registered with the MHSAA.

The pay scale for officials will be reviewed periodically and include a representative official in the sport being considered.

Sport	Narrative	Pay Rate 2007-2008
Boy's Varsity Baseball	Double Header	\$75.00
	Single Game	\$45.00
Boy's Junior Varsity Baseball	Double Header	\$65.00
	Single Game	\$40.00
Boy's Freshman Baseball	Double Header	\$65.00
	Single Game	\$40.00
Boy's & Girl's Varsity Basketball	3-Person Crew	\$55.00
Boy's & Girl's Junior Varsity Basketball	2-Person Crew	\$40.00
Boy's & Girl's Freshman Basketball	2-Person Crew	\$40.00
Girl's Competitive Cheer	Judges (5)	\$60.00
Boy's & Girl's Cross Country	Dual Meet	\$40.00
	Tri-Meet	\$40.00
	Jamboree/CAAC Meet	\$60.00
Boy's Varsity Football	5-Person Crew	\$55.00
Boy's Junior Varsity Football	4-5 Person Crew	\$45.00/\$360.00-crew
Boy's Freshman Football	4-5 Person Crew	\$45.00/\$360.00-crew
Girl's Gymnastics	Judges (2)	\$60.00
Boy's & Girl's Soccer	Varsity	\$45.00
	Junior Varsity	\$35.00
	Freshman	\$35.00
Girl's Varsity Softball	Double Header	\$70.00
	Single	\$45.00
Girl's Junior Varsity Softball	Double Header	\$60.00
	Single	\$40.00
Girl's Freshman Softball	Double Header	\$60.00
	Single	\$40.00
Boy's & Girl's Swim	Dual Meet	\$60.00 (1)
	Dual Meet	\$40.00 (2)
	CAAC Meet	\$165.00 (4)
Boy's & Girl's Track * Official Provide their own shells.	Coed Dual Meet	\$60.00
	Triangular Meet Starter	\$60.00
	Triangular Meet Clerk	\$60.00
	CAAC Meet Starter (Divisional Meet)	\$100.00
	CAAC Referee	\$100.00
	CAAC Meet Clerk (2)	\$50.00

Girl's Volleyball	Triple Header Varsity/Junior Varsity Freshman CAAC Varsity Meet CAAC Junior Varsity Meet CAAC Freshman Meet Varsity Double-Dual Junior Varsity Double-Dual Freshman Double-Dual Varsity Quad/Tri-Meet Junior Varsity Quad/Tri-Meet Freshman Quad/Tri-Meet Invitational	\$55.00 \$50.00 \$50.00 \$150.00 (6) \$125.00 (6) \$125.00 (6) \$70.00 \$60.00 \$60.00 \$75.00 \$65.00 \$65.00 \$150.00
Boy's Wrestling <u>Tournaments</u> 2 mats/3 officials 3 mats/4 officials 4 mats/6 officials 6 mats/9 officials	Varsity Dual /2-School (up to 6 JV matches) Varsity Dual/2-School (7 or more JV matches) Varsity Triangular/3 Duals (includes JV official) Varsity Double Dual (up to 6 JV matches) Varsity Double Dual (7 or more JV matches) V 8-Team Individual Tournament V 12-Team Individual Tournament V Tournament 12 Teams V Team Duals (5 matches) JV/9 8 Team Individual Tournament JV/9 12-Team Individual Tournament JV/9 Over 12 Teams JV/9 Team Duals (5 matches) League Meet: No JV League Meet: With JV	\$75.00 (1) \$35.00 (1) \$210.00 (1) \$150.00 (2) \$60.00 (1) \$175.00 \$200.00 \$250.00 \$175.00 \$140.00 \$150.00 \$175.00 \$150.00 \$175.00 \$250.00

Policy 5007
GAME MANAGEMENT SHEETS
(Game Sheets)

1. Game Sheet will be reviewed on a yearly bases by the Games Sheet Committee
2. The Game Sheet Committee will report to the Athletic Commission and make recommendations on any changes to the Game Sheet.
3. Game Management Sheets (Game Sheets) may be changed by a simple majority vote of the Athletic Commission.