

## EDUCATIONAL TRANSFER FORM

To be used only for Exceptions (8) (12) or (13) of Regulation I, Section 9 (A) Regulation I, Section 9 (Transfer) form to be used when student does not move with persons with whom he/she had previously lived.

#### STEP 1 -- TO BE COMPLETED BY PARENTS OR GUARDIAN (Print or Type)

dent:				
Date of Birth:		ent:		
ss:				
Street		City, State		Zip
School	Street	City, State	Zip	Phone
	Rea	ason for Transfer:		
rdian):			Date:	
	ss: Street School	Date of Enrollme ss: Street School Street Rea	Date of Enrollment:         SS:         Street         City, State         School         Street         City, State         Reason for Transfer:	Street     City, State       School     Street     City, State        Reason for Transfer:

### **STEP 2 -- TO BE COMPLETED BY NEW PRINCIPAL**

The new (receiving) school principal is to complete the information on both sides of this form before submitting the form to the former (sending) principal.

#### Eligibility Regulation I, Section 9 (A) in part states:

"A student enrolled in grades 9-12 who transfers from one high school or junior high/middle school to another high school is not immediately eligible to participate in an interscholastic athletic contest or scrimmage in the school to which the student transfers, except that the following students may be declared eligible."

# Check ( $\checkmark$ ) the HANDBOOK statement appropriate for your request on behalf of this student and the one which you certify is correct.

(8) A student of parents who are divorced moves from one public high school district into a new school district (changes his or her residence) with or to one of those parents, and the principal of each of the two schools involved signs the Educational Transfer Form which certifies the reason for the move as it relates to the divorced parents. Eligibility is permitted under this exception one time and must be approved by the Executive Director before the student competes in interscholastic athletic competition. See applicable *Handbook* Interpretations if the student's parents never married.

Yes\_\_\_\_ No\_\_\_\_ Were legally documented papers submitted to you confirming a final divorce has been decreed by a court of law? (If no, the student is not eligible.)
Date of court decree (REQUIRED-or form will be returned): - - -

(12) A student eighteen (18) years or older who moves from one public school district or attendance area to another without being accompanied by a parent or parents and resides only within that new school district and both principals sign the Educational Transfer Form certifying the transfer is in the best educational interest of the student.

Date Student becomes 18: (St	Student may not participate before this date)
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(13) Bona fide boarding student of a boarding school, as outlined in Regulation I, Section 9.

CHECK (✓) YES	NO	Is this the first time this student has opted to transfer under the checked (✓) provision of the
		transfer rule above? (If <b>no</b> , the student is not eligible.) <b>REQUIRED</b> -or form will be returned.

STEP 3 TO BE COMPLETED BY NEW P	RINCIPA	AL.
ALL INFORMATION MUST BE COMPLETED OR FORM WILL	BE RETU	IRNED
Name of Transferring Student:		
Student is entering grade Number of semesters or trimesters of grades 9-12 enr	ollment cor	mpleted to date
Is student residing in your school district? Yes No		
Current Address		
Has student repeated any grades 9-12? Yes No Which grade(s)?		
I have completed the reverse side of this form (STEP 2) and certify that the submi	itted inforr	nation is correct.
(Signed)	Date: _	
Principal		
School	City	State
NEW PRINCIPAL: Upon your completion of this form, please forward t	his form	to the former principal.
(Also complete Return Address and Fax Number Section	at bott	om of this page.)

	ST	EP 4	TO BE CO	MPLETE	ED BY FORM				
I certify that	, in my judgment	ι, the inforr	nation submitte	ed on both s	sides of this form	by the new	principal is cor	rrect.	ľ
(Signed)		Date							
	Principal								
	School				City		State		
Associatio	on, Inc., 1661 status will be	Ramblev e made.	wood Drive, Completion	East Lans	<u>this form to</u> sing, Michigar orm indicates other aspects.	n 48823-7 eligibility	7392, where	determin	nation of
STEP 5 -	- IF ANY IN	FORMA	TION PRO	VIDED C	ON THIS FOR	RM IS INC	JORRECT	, THE	

SIGNATURE OF THE EXECUTIVE DIRECTOR IS NULL AND VOID.

Date \_\_\_\_\_ MHSAA Executive Director \_\_\_\_\_

ATTENTION NEW SCHOOL: A copy of this request form will be returned to the new principal. Please print or type below the address and fax number of the new receiving school.

(New Principal)	
(Name of School)	
(Mailing Address)	
(City, State, Zip)	
(FAX Number to Return Form)	