



**CAAC ATHLETIC DIRECTOR MEETING MINUTES  
October 4, 2017 – GLSA Board Room, Lansing**

**Schools present:** Charlotte, Dewitt, East Lansing, Eaton Rapids, Fowlerville, Grand Ledge, Haslett, Holt, Ionia, Jackson, Lansing Catholic, Lansing Eastern, Lansing Everett, Lansing Sexton, Mason, Portland, St. Johns, Waverly, Williamston. Absent, Okemos

President Chris Ervin of St. Johns called the meeting to order and chaired the discussions. September meeting minutes were approved. Commissioner Randy Allen reviewed the agenda.

**Old business items were reviewed as follows:**

Plans for seasonal coaches' meetings were reviewed. The Commissioner will present a sample time schedule, curriculum, guest speakers and a date and location at future meetings. Suggestions for the topics of the meetings were requested from the committee.

An update was given on potential new conference members. Additional information has been supplied as requested by a prospective school. A follow up meeting with the school's administration and staff is expected in December.

Several schools expressed concern over existing agreements for athletic training and what the future may be of some providers. It was agreed to invite representatives of providers to present at future meetings.

A report was given on the recent MHSAA officials review meeting and new initiatives on officials' recruitment at the national and state level. The MHSAA updated policy on event cancellation and officials' fees was shared. A 14-day notice is the official threshold for cancellation to avoid fee payment, other than "Act of God".

A segment of the report dealt with information on Arbiter ownership changes and future plans for updating the system. A discussion followed regarding Arbiter as a scheduling and athletic administration software tool. With the uncertain status of Schedule Star, it was agreed to have the MHSAA give a comprehensive presentation on Arbiter scheduling and student management software at the November meeting. AD's were asked to submit questions regarding the Arbiter products in advance.

The CAAC Boys Soccer Cup was reviewed with round one having been completed and round two beginning Thursday. Grand Ledge will host the Gold and Silver Cup Finals October 10.

Other topics discussed were plans for the CAAC Cheer Scholarship meet, use of HUDL for feedback to the league football assigner, bowl season updates on scheduling and program status and a reminder to supply basketball, wrestling and cheer assigners with updated schedules. Wrestling assigner Lee Rodgers of LWOA also spoke to the group and answered questions about the upcoming season.

**New Business Items were reviewed as follows:**

The issue of athlete and spectator treatment of national anthem ceremonies prior to games was discussed. As in the past, it was agreed that each school will adopt policies, procedures and communication with athletes, coaches and opponents as best meets their individual standards.

Members of the MHSAA and NFHS gave a presentation on a new camera/video system available for schools that will enable them to televise and stream athletic events without needing operators and technicians. The system can interface with school student broadcast programs, has revenue generating options and is controlled by each individual school.

The Commissioner gave the league quarterly financial report which reviewed YTD expenses and revenue. All statements and bank documents were available for examination. The report was consistent with budget figures and projections with no questions raised, unanimous approval was given.

An update on the recent hockey officials meeting was shared, along with a discussion of program status. It was reported that the Grand Ledge/Fowlerville program may be a non-school affiliated program for one season due to a player shortage. They would continue to play CAAC school sponsored programs and follow MHSAA and league rules, but not be connected to a school nor eligible for the MHSAA tournament. An update will be given in November.

The meeting concluded with reports on MIAAA and NIAAA topics and items from committee members.

**Next Meeting – Wednesday, November 8, 9 a.m. – MHSAA Office, East Lansing**