



**CAAC ATHLETIC DIRECTOR MEETING MINUTES**  
**January 11, 2017 – Dewitt Board of Education Conference Room**

**Schools present:** Charlotte, Dewitt, East Lansing, Eaton Rapids, Fowlerville, Grand Ledge, Haslett, Holt, Ionia, Jackson, Lansing Catholic, Lansing Eastern, Lansing Everett, Lansing Sexton, Mason, Portland, St. Johns, Waverly, Williamston. Absent - Owosso

President Tom Hunt of East Lansing called the meeting to order and chaired the discussions. December meeting minutes were approved. Commissioner Randy Allen reviewed the agenda.

**Old business items were reviewed as follows:**

Much discussion took place regarding future division configuration and alignments. A comprehensive report was given that summarized the work of the alignment committee since its appointment in October and its meetings in November, December and January. The committee had reviewed the history of alignment, considered several models of configuration and division assignment, and recommended two proposals for consideration, both representing enrollment and strength of program (competitive balance) criteria. Also discussed was interpretation of current constitutional language in By-Law 3 regarding configuration (number of schools in each division), division assignment, process and procedure. Past precedent was reviewed and acceptable timelines for making decisions on configuration and division alignment for the 2018-19 school year. A main question was whether the current By-Law allows for strength of program to be used as criteria in addition to enrollment.

It was agreed to review again in February the two models proposed by the alignment committee with updated enrollments and what an opt-up process would be like in either plan. The commissioner was also instructed to prepare options for changes or updates in By-Law 3 that may need to be considered prior to any final recommendation to go forward.

A report was given on the 2016 CAAC Competitive Cheer Scholarship Meet held at Mason. Admission and entry fees generated enough revenue to fund six scholarships totaling \$5,000. A host for the 2017 meet will be identified at a future meeting.

The second quarter financial report was shared with the board. YTD expenses were approved with no questions. Bank statements, ledgers and check registers were made available for review. Budget figures are on target to meet the projected surplus at the end of the 2016-17 fiscal year.

It was suggested that the LSJ be invited to attend the February meeting to better coordinate their June awards program. Communication will be made to Brian Calloway to have a representative present.

The group was reminded to provide officials assignors with spring schedules in baseball, softball and soccer. The league will be represented at the March meeting of B/SB umpires by the commissioner and a coach and AD. Updates were given on the new girls' lacrosse officials assignor efforts to improve the scheduling process. Soccer officials' fees and GLASRA assigning fees were discussed. A rate change for officials and assigning fees will be presented at the February meeting for consideration.

Other topics reviewed were all-conference voting procedures, Web content and future changes in design and use, and identifying a committee to work with the commissioner on game sheet updates.

**New business topics were discussed as follows:**

Plans for the MHSAA league/conference meeting were discussed. President Tom Hunt and the commissioner will represent the CAAC at the Feb. 15 meeting.

April 11 was approved as a date for a session in Charlotte with HS seniors to recruit them as new officials. Dan Stafford will coordinate with the MHSAA, assigners and prominent officials. A communication will be developed to send to schools in advance of the event.

Other topics included review of the annual Senior Scholar Athlete banquet at St. Johns HS April 26, approval of June 21 for the league golf outing at Brookshire in Williamston and an update on the MIAAA March conference by President Greg Lattig.

**Next Meeting – Wednesday, Feb. 8, 9 a.m. - Grand Ledge Board of Education Conference Room**