



**CAAC ATHLETIC DIRECTOR MEETING MINUTES  
Feb. 4, 2015 – MHSAA OFFICE, EAST LANSING**

**Schools present:** Dewitt, East Lansing, Eaton Rapids, Fowlerville, Grand Ledge, Haslett, Holt, Ionia, Jackson, Lansing Eastern, Lansing Everett, Lansing Sexton, Mason, Okemos, Owosso, Portland, St. Johns, Waverly, Williamston.

Darin Ferguson of Haslett called the meeting to order and chaired the discussions. January meeting minutes were approved.

**Old business items were reviewed as follows:**

The YTD financial report was given. Expenses and revenue continue on track relative to the budget, with an expected surplus to be added to the previous year fund balance. Individual and LLC 1099 tax forms were prepared and sent as required by the IRS. A general review of conference financial management was given with emphasis on transparency given scrutiny of 501-c-3 non-profit organizations. Schools were encouraged to ask questions regarding expenditures with additional detail provided on request.

Following a presentation by the league football assigner in January, the matter of 7-person football crews for future seasons was discussed. Financial implications, availability and quality of officials and scrimmage fees were among the main considerations. After much discussion, preliminary approval was given to adopt 7-person football crews for all games hosted by CAAC schools beginning with the 2015 season. The vote on the preliminary proposal was 13-6 in favor with one school not present for the vote. Approval was conditional on the GLRA reducing or eliminating scrimmage fees. Final approval will be on the March 11 agenda to allow time for individual schools to review the matter internally.

MHSAA representatives met with the group to discuss plans for a future league sponsored CAP (coaches' education) session(s) and Captains Clinic (student leadership). It was agreed that a three-day CAP session will be held at the MHSAA in early August for CAP 1, 2 & 3. An early September date was suggested for a conference Captains Clinic session. The MHSAA will research hotel availability and dates. Both topics to be reviewed at the March meeting.

Banners for each CAAC school were distributed. Winter trophies and medals for conference events and all-conference meetings were distributed.

Topics for a series of "Coaches Reminder" e-mail messages on MHSAA regulations were discussed. The commissioner will prepare such messages and will focus initially on out of season coaching, new rules regarding transfers and summer regulations as it relates to school coaches.

Fall Soccer Cup dates and plans were reviewed in response to a coach inquiry. The plan approved in January will remain in place. A spring coaches meeting will be scheduled for girls CAAC Cup review.

It was reported that Sparrow has been secured as a \$4000 sponsor of the CAAC Senior Scholar Athlete program through the efforts of athletic Director Tom Hunt. They will be identified on plaques and

programs and have a representative at the event to be held April 29 at East Lansing HS. An expansion of their marketing relationship with the CAAC will be pursued.

The agenda for the upcoming MHSAA league/conference meeting was reviewed. Out of season coaching rules are the main topic. The commissioner, Darin Ferguson and Brian Osborn will represent the league at the meeting with a March report forthcoming.

A break took place for Division meetings discussions at 10:30 a.m.

**New business topics were discussed as follows:**

A meeting will be planned for the constitution committee to meet with the commissioner to identify changes/ updates and clarifications. It was suggested that policies regarding re-alignment be a main focus of the committee.

Communications and meetings with spring soccer and baseball/softball assigners was reported. Both assigners emphasize the need for schedules to be sent to them for purposes of assigning officials as early as possible.

Among other items reviewed were plans for the CAAC Bowling tournament, confirmation of Brookshire in Williamston for the June golf outing, CAAC participation in the MHSAA spring soccer/baseball/softball Finals at MSU, pricing/availability for basketball coaches' box floor mats and 9<sup>th</sup> grade schedules for baseball/softball.

**Next Meeting – March 11, 9:00 a.m. – MHSAA Office, East Lansing**