



**CAAC ATHLETIC DIRECTOR MEETING MINUTES**  
**August 17, 2016 – MHSAA Office**

**Schools present:** Dewitt, East Lansing, Eaton Rapids, Fowlerville, Grand Ledge, Haslett, Holt, Ionia, Jackson, Lansing Catholic, Lansing Eastern, Lansing Everett, Lansing Sexton, Mason, Owosso, Okemos, Portland, St. Johns, Waverly, Charlotte. Absent - Williamston

President Tom Hunt of East Lansing called the meeting to order and chaired the discussions. May meeting minutes were approved. New Lansing Catholic Athletic Director Brian Wolcott was welcomed. Commissioner Randy Allen reviewed the agenda.

**Old business items were reviewed as follows:**

Football assigner Mike Conlin of GLRA reviewed several issues, including steps crews will take to communicate with schools to be better prepared for inclement weather that may force football game schedule changes. Consideration was also given for start times of single freshman or JV games to be as late as possible for officials benefit. The MHSAA option for using a 40 second play clock was discussed, but not adopted. It was suggested that football coaches discuss at their season ending meetings for possible adoption in 2017. It was agreed again to have all schools give GLRA access to HUDL game video for the purpose of officials' evaluation and critique. Changes in girls' lacrosse and hockey assigning were also discussed as were the increase in fees for football and basketball that are effective for 2016-17 and changing the volleyball minimum fee to \$170 for invitational meets.

Holt has added Competitive Cheer and will be included in league competition for 2016-17 as will Charlotte. Division structure and scheduling will be addressed at the Sept. 14 meeting. Plans for the 2016 CAAC Cheer Scholarship meet reviewed and it was reported that the 2015 meet raised \$3250.00 in scholarships for five athletes all of which have been paid to their respective colleges.

The Commissioner gave updates on updates, edits and re-writes of the CAAC Constitution, By-Laws and Game Sheets. General approval was given to continue the process with possible adoption at the December joint principal meeting in December or May. The Boys 2016 Soccer Cup dates and plan were reviewed. Data collection for the seeding and pairing process will be the same as the spring girls event with Mason hosting the Gold and Silver Cup Final games Oct. 11. Oct. 4, 6 and 10 will be the dates for the three rounds of the Cup.

September 28 was established as the date for the student sportsmanship advisory meeting. Grand Ledge will host the event with two student athletes and the AD from each school attending. A program outline will be developed for the discussion which will focus on student input in formulating future spectator sportsmanship policies.

Other topics reviewed were MHSAA CAP compliance for new coaches, cross country timing costs, facility surveys needed from each school and scheduling software preferences and costs and the status of MHSAA/Arbiter scheduling tools.

### **New business topics were discussed as follows:**

A financial update was given for the fiscal year ending June 30. Expenses were in line with projections and the end of year surplus of just over \$20,000 was also consistent with projections. A suggested budget for the 2016-17 year was presented with approval given. Quarterly financial reports will be given during the school year with interim reports as needed and all bank statements and expense payments available for review by any member school administrator on request. The CAAC will continue to collect the Region 7 MIAAA dues and segregate the funds in financial reports. Dues invoices were distributed which will include cross country timing fees. Academic games costs and budget were reviewed. Ionia will take the place of Waverly in the competition. Individual school costs will be the same as previous years and will be billed separately. The 2015-16 IRS return is being filed on schedule.

Divisional alignment received significant discussion with the announcement by Owosso that they have submitted an application for membership in the Flint Metro conference, with possible acceptance as early as the 2017-18 school year. It was reported that a decision on the application may not be made by Flint Metro administrators until late September. It was agreed that a special meeting of AD's to discuss alignment issues, Owosso's possible departure will take place on August 31 at East Lansing. Howell's interest in becoming a member of the CAAC was also updated. It was agreed to communicate to Howell that a membership application at this time would not have league support, advising them to not begin such a process with limited potential for success.

An appearance was made by Tom Markowski soliciting support for CAAC athlete nominations for the Detroit Athletic Club athlete recognition program. Several members of the CAO A also presented on ideas for attracting high school students to officiating and their efforts to assist interested students.

Other topics discussed were MHSAA physical requirements and the on-line options for students and parents, the upcoming MHSAA committee regarding the establishment of baseball pitch count restrictions on which Brian Osborn of Fowlerville will serve, Web content needs and updates on MIAAA registration and NIAAA national meeting attendance from current president Greg Lattig of Mason.

**Next Meeting – Wednesday, Sept. 14, Dewitt Board Room**