



**ATHLETIC DIRECTOR MEETING MINUTES**  
**August 20, 2014 – MHSAA Office, East Lansing**

**Schools present:** Dewitt, East Lansing, Eaton Rapids, Fowlerville, Grand Ledge, Haslett, Holt, Ionia, Jackson, Lansing Catholic, Lansing Eastern, Lansing Everett, Lansing Sexton, Mason, Okemos, Owosso, Portland, St. Johns, Waverly, Williamston

President Darin Ferguson of Haslett called the meeting to order. June meeting minutes were approved. It was agreed the White division select a person as president elect who will serve in 2014-15.

**Old business items were reviewed as follows:**

President Ferguson introduced the new athletic directors present - Jack Fairly at Jackson, Tom Hampton at Williamston, Ray Kimball at Waverly and Dan Boggan at Sexton. It was noted that Joe Mendez of Eastern is also serving as Lansing district athletic director. Ferguson also recognized and expressed appreciation to the Lansing Sports promotion department for the recent Lugnuts game CAAC reception. A winter or spring social event may also be planned.

It was reported that the June golf outing raised over \$11,000 for the Cindy Short Scholarship fund. The MHSAA expressed appreciation for the participation and assistance by Brian Osborn, Tom Hunt, Rich Kimball and Steve Baker at the 2014 baseball/softball Finals at MSU.

Updates were given on bowl scheduling meetings with coaches. Lansing Eastern indicated they plan to have a bowling program and to include them in the next planning meeting.

The CAAC tax return for fiscal year 2013-14 is being filed, for tax purposes the fiscal year will remain July 1-June 31. Dues invoices were distributed, due to the league by Oct. 1. The conference mailing address will now be at Mason HS where the commissioner has an office.

**New business topics were discussed as follows:**

A proposal was presented for a change in format for the CAAC Boys Soccer Cup as follows:

- The Cup will be conducted in two divisions, Gold and Silver, eight schools in each with bracketed play with remaining four schools will play round robin.
- Division leaders in Blue, Red & White prior to Cup week qualify for the Gold Cup. Remaining 13 schools and pairings to be determined at a coaches seeding meeting. Seeding criteria will include overall record, conference record, strength of schedule, head to head results, coaches' comments and other factors. Coaches at the seed meeting will rank teams 1 thru 8 to determine division and pairings.
- High seed will host first two rounds. Championship games played at a common site TBD. A travelling trophy will be created for the Cup winners.

With schedules already locked in, the 2014 dates will be as previously set with first round games Wednesday/Thursday, Oct. 1-2, second round games Oct. 6-7, third round/championship games Oct. 8-9. Tom Hunt, Greg Lattig and the commissioner will coordinate with coaches' leadership format details, seed meeting procedures and officials assignments. The new format and plan was approved by a 20-0 vote.

Cheer dates and locations were reviewed with assigner Dee Hammond present. The following dates have been established for the 2014-15 season:

Dec. 17<sup>th</sup> - Owosso inv.  
Jan. 10<sup>th</sup> - St. Johns inv.  
Jan. 14<sup>th</sup> - Williamston (White division meet)  
Jan. 14<sup>th</sup> - Owosso (Red division meet)  
Jan. 17<sup>th</sup> - Owosso inv.  
Jan. 24<sup>th</sup> - Grand Ledge inv.  
Jan. 28<sup>th</sup> - Fowlerville (White division meet)  
Jan. 28<sup>th</sup> - St. Johns (Red division meet)  
Jan. 31<sup>st</sup> - Waverly inv.  
Feb. 7<sup>th</sup> - Mason inv.  
Feb. 11<sup>th</sup> - Grand Ledge (Red division meet)  
Feb. 11<sup>th</sup> - Lansing Catholic

The crossover/scholarship meet date was discussed and left tentative pending officials availability.

Football assigner Mike Conlin reviewed Arbiter data entry and related issues for the fall season. AD's were urged to have winter basketball schedules entered in Arbiter One ASAP.

The financial report was given with a carryover of \$13,993.18 to begin the new fiscal year. A final budget was submitted with revenue (dues) of \$64,725 and expenses of \$59,150. Itemized expenses were discussed. A sponsor will be pursued for the league. The financial report and proposed budget were approved unanimously.

The re-design of the CAAC Web was shared. Content management will now be Web based and local. Updates and new content will be a year-long process until all goals are met.

A proposal for three CAAC sessions of the MHAAA CAP (coaches' educations) program was presented and approved. The first class will be Nov. 1 at the MHSAA with each member school sending 5 coaches. Winter and spring sessions will also be planned.

Approval was given to Jackson for co-ops with Lumen Christi in gymnastics and boys swimming.

Updates were given on the trophy/medal order (under budget), assigner reviews, GLASRA and CAVO meetings, fall officials fees, and print needs (all conference and academic certificates). Steve Baker distributed CAAC season passes.

It was suggested to schedule "combo" sports meetings in September and the group was reminded of the league-wide scheduling meeting to be held Oct. 15 at Haslett.

A brief discussion took place regarding a future CAAC holiday basketball event, no action taken.

Okemos requested a date change for hosting the 2015 Senior Scholar Athlete banquet, traditionally held the last Wednesday in April. Most favored keeping the date, finding a new host for 2015 and having Okemos host in 2016. Further discussion in September.

**Next Meeting – Sept. 10, 9:30 a.m. at Spartan Performance Center, MSU**